

HINTON ST MARY PARISH COUNCIL

Minutes of the Annual General Meeting held at Hinton St Mary Village Hall on Tuesday May 23rd 2023 at 7 pm

Present:-

Chairman:-

Councillors:- Steve Johnson (SJ) Susie Burbidge (SB) Rob Bartlett (RB) Jo Curtis (JC)

County Councillor:- Carole Jones

Clerk – Vivian Hitchmough (VH)

Members of the public - three

2023.12 *Apologies* None

2023.13 *Election of Chairman , Vice Chairman and Councillors*

<i>Position</i>	<i>Name</i>	<i>Proposed</i>	<i>Seconded</i>
Chairman	Retired Kevin Jones	/	/
Chairman	Steve Johnson	RB	JC
Vice-Chairman	Jo Curtis	RB	SJ
Councillor	Rob Bartlett	SJ	JC
Councillor	Susie Burbidge	/	/
Clr Susie Burbidge had offered her resignation due to a house move	Vacancies on the Council will be dealt with at the Parish Council meeting to follow.		

2023.14 *Officers roles*

<i>Name</i>	<i>Role</i>	<i>Agreed</i>
Robbie Bartlett	Roads, drains, potholes,	RB
To be discussed at next PC meeting	Village liaison ,Village Garden	
	DAPTC representative	
Jo Curtis	Planning	
To be discussed at next PC meeting	Defibrillator monitoring and training	
Steve Johnson	SID maintenance and movement	SJ

2023.15 Minutes of the Annual General Meeting of Tuesday May 10th 2022 were agreed as a true record and duly signed

2023.16 Chairman Report
 This was the first meeting with the new Chairman who reported that the Hinton Hub was carrying out some very good work within the village. The reported litter in the bus shelter had been cleared and generally tidied. The Coronation party was well organised and enjoyed and a real community effort.
 The pavement between Higher and Lower Cross has been severely damaged by a large vehicle. Cllr Carol Jones will report the damage.

2023.17 *Annual return and draft accounts for the year to 31.3.2023*
 The draft accounts were prepared and reconciliation and copies were sent to Councillors. The internal audit had been completed. The balance at 31.3.2023 was £ 5513
 The Annual Return and Governance statement were agreed and duly signed and approved for return. The public will have the opportunity to review the accounts and the dates will be posted on the Notice Board and on the website
Proposed Seconded
SJ RB

2023.18 *Asset Register and Risk Assessment*

RISK ASSESSMENT	Approved with no changes
Financial and Management Systems	Approved with no changes
Council assets	Approved with the addition of the Speed Indicator Device.
Asset Register	Approved with the addition of the SID
Annual Governance statement	Approved with no changes
<i>Proposed</i>	<i>Seconded</i>

He closed the meeting at 7.15 pm